

Commissioner Meeting
September 3, 2025

The regular scheduled meeting was called to order by, Chairman Richard Hogan at 8pm. Captain Geyer led the meeting with the salute to the flag. Chairman Richard Hogan read the Sunshine Statement as follows: Notice of the Time, date, location and the agenda of this meeting know was duly published at least 48 hours in advance of this meeting, by posting in official newspaper of this district. This meeting was also setup as a Virtual Meeting by IT Officer Mr. Peter Hall.

Commissioner Carolyn Flannery took Roll Call: Commissioners, Spevak, Kirkland, Primiano and Chairman Hogan were present. Mr. Joseph Youssef was excused. Commissioner Flannery on zoom. Also, in attendance was Administrator Mr. John Marini, Bookkeeper Mrs. Connie Ellison and IT Officer Peter Hall on zoom. Sign in sheet was on the table for attendance.

Chairman Richard Hogan asked if there were any questions regarding the Meeting minutes for August 6th, 2025. There were no questions. Commissioner Timothy Kirkland made a motion to approve the minutes and 2nd by Commissioner Richard Primiano. Approved by all.

Chief Tom Kirkland: Report was read and submitted. The total number of calls for the month were 40 calls with a total of 81.51 Staff Hours:
33 Calls in 26-2

6 Calls in 12-1

1 Calls in 32-1

Training and Drills

Sept 1 - Labor Day Holiday

Sept. 8 - Monthly business meeting

Sept. 15 - Pump Operations

Sept. 22 - Vehicle Fires

Sept. 29 - Monmouth County Fire Academy Roof vent prop

Oct. 6 - Work Detail

Purchase Requests

Estimates from Continental Fire Safety & Blaze Emergency Equip. for repairs of one 35' and one 24' ladder. Estimate attached.

Fire flow \$300.00 repairs for the following: two 5", one 3" and one 1 ¾" hose lines.

ESI Equip. Holmotro tool discussed at August meeting.

Total..... \$300.00.

Engineer Sonny Sorscher: Report was read by Engineer Sonny Sorscher and submitted

President Bill Frueh: Report was read and submitted: Open House is October 5th. Two applicants for membership are waiting for physicals and fingerprints. One new membership application received. Will be setting up for the upcoming Halloween event.

Chief Matt O'Brien of Englishtown: Report was read and submitted.

IT Officer Peter Hall: Virtual report was read. Generator switch should be replaced. Commissioners computer has been replaced.

Insurance: Administrator Mr. John Marini: No personal issues. Commissioner Timothy Kirkland will deposit from insurance company.

Legal: Mr. Joseph Youssef: Excused

Auditor Mrs. Amy Both: Audit draft is not ready. Should be ready at next meeting for review.

Bookkeeper: Connie Ellison: Report was read and submitted.

Old Business: I Chiefs convention was good. Contacts were very informative.

New Business: Chief Tom Kirkland request for:

Hose repairs in the amount of \$300.00

A motion to purchase the requests, was made by Commissioner Timothy Kirkland and 2nd by Commissioner Richard Primiano. Approved by all.

A motion to open the meeting to the public was made by Commissioner Richard Primiano and 2nd by Commissioner

Timothy Kirkland. There was no public present. A motion to close the public portion of the meeting was made by Commissioner Richard Primiano and 2nd by Commissioner Timothy Kirkland. Approved by all.

Treasure Report: Commissioner Timothy Kirkland Presented the Bill List in the amount of \$90,973.64. Commissioner Timothy Kirkland made a motion to pay bills in the amount of \$90,973.64 and 2nd by Commissioner Richard Primiano. Approved by all.

Next Commissioners' Meeting will be held October 1, 2025, 8pm at the Firehouse.

There was no further business therefor Commissioner Joseph Spevack made a motion to adjourn the meeting at 9:00 pm and 2nd by Commissioner Richard Primiano. Approved by all.

Respectfully submitted

Commissioner Carolyn Flannery

SEPT



Manalapan Fire Co #1

5 Sweetmans lane
Manalapan, NJ 07726
Station (732)426-1996
Fax (732)462-2376

September 2025 Chief's Report

Calls for the Month

A total of 40 calls for service were responded to with a total of 81.51 Staff hours.

- 33 calls in 26-2 Manalapan Dist. 2
- 6 calls in 12-1 Englishtown Borough
- 1 call in 32-1 Millstone Twp

Incident Type

- 3 Fires
- 4 Rescue/EMS Assists
- 6 Hazardous conditions
- 3 Service calls
- 5 Good intent
- 19 Alarm calls

A total of four (4) incidents apparatus did not respond due to staffing.

- CO Alarm 4 Gramercy La, handled by 12-1, 1 certified FF in station.
- Fire alarm 6 Old Cider Mill Rd, handled by 12-1, 2 certified firefighters in station, no driver.
- Fire alarm 1 Avalon Dr, handled by 26-2-66 1 certified driver/FF in station.
- Fire alarm 22 Champions Way handled by 26-2-66, no other personnel.

Two (2) incidents multiple apparatus responded with full certified crews.

Training and Drills

- Sept 1 – Observance of Labor Day Holiday
- Sept 8 – Monthly business meeting
- Sept 15 – Pump operations
- Sept 22 – Vehicle fires
- Sept 29 – Monmouth County Fire Academy Roof vent prop
- Oct 6 – Work Detail

Membership

Two new applicants have been brought onto the fire company; they are scheduling physicals and background checks.

Equipment

- Hose, pump & ladder testing was completed. Two ladders and three lengths of hose failed.
- Previously approved helmets (10) and lifting bridles have been received.

- Turnout gear fitting is scheduled for 9/7.
- Blaze Fire Equipment has evaluated the AMKUS extrication tools and will be supplying a report.

Purchase Requests

- Estimates from Continental Fire Safety & Blaze Emergency Equipment for repair of one 35' and one 24' extension ladder. *Quotes attached
- Fire Flow \$300 for repair of two 5", one 3" and one 1 3/4" hose lines.
- ESI Equipment Holmotro combination tool, continuing discussion from August meeting.

Miscellaneous

- Monday 9/8 @ 1600 First Due Fabrication will be on site displaying equipment mounts.
- Tuesday 9/9 @ 1830 NJ Fire Equipment will be on site displaying SCOTT equipment.

Engineer's Report

Provided by Engineer S. Sorcher

Respectfully submitted,
Thomas Kirkland
Chief



**2740 KUSER ROAD
HAMILTON, NJ 08691
800-313-1846 - Info@contfire.com**

QUOTE

Date	Estimate #
9/2/2025	25-1851

Name / Address
MANALAPAN FIRE DISTRICT #2 P.O. BOX 54 TENNENT, NJ. 07763 kadamaki@aol.com kirkland@mtfcboard.com

		Terms	Rep	Project
		Net 30	KBH	
PN	Description	Qty.	Rate	Total
MISC	DUO-SAFETY P/N# ROPE-3/8 3/8" x 42 ft. of MANILA HALYARD ROPE for 1200A (2)-SECTION SOLID SIDE ALUMINUM EXTENSION LADDER	1	105.00	105.00
MISC	DUO-SAFETY P/N# HOG-RING REPLACEMENT HOG-RING for ABOVE HALYARD ROPE (1) Needed	1	6.00	6.00
MISC	DUO-SAFETY P/N# RA-1 REPLACEMENT 24" STANDARD ALUMINUM RUNG *(Cut to Desired Length in the Field)*	1	28.00	28.00
MISC	DUO-SAFETY P/N# RR-1 **(Manufacturer's RUNG REAMER TOOL ONLY for 30-DAY LOAN)** \$220.00 Will be Credited Back If Tool is Returned in the 30 Day Window to Manufacturer**	1	220.00	220.00

**Due to inconsistent pricing from our vendors
we reserve the right to adjust pricing at any time.**

Total:



2740 KUSER ROAD
HAMILTON, NJ 08691
800-313-1846 - Info@contfire.com

QUOTE

Date	Estimate #
9/2/2025	25-1851

Name / Address
MANALAPAN FIRE DISTRICT #2 P.O. BOX 54 TENNENT, NJ. 07763 kadamski@aol.com kirkland@mtfcboard.com

		Terms	Rep	Project
		Net 30	KBH	
PN	Description	Qty.	Rate	Total
SHIPPING.	SHIPPING & HANDLING	1	50.00	50.00
	THANK YOU, KENNETH HOLLANDER SALES REP. ken@contfire.com			

Due to inconsistent pricing from our vendors
we reserve the right to adjust pricing at any time.

Total: \$409.00

www.contfire.com

A 3% SERVICE FEE WILL BE ADDED ON CREDIT CARD PURCHASES
OF \$1000.00 OR MORE Page 2

Thank you for your consideration!

**BLAZE EMERGENCY
EQUIPMENT COMPANY**
715 Old Shore Rd.
Forked River, NJ 08731
+16098933600
info@blazeemergency.com
www.blazeemergency.com



Estimate

*REPAIR
FOR FAILED
LADDER*

ADDRESS

Manalapan Fire Co # 1
30 Carriage Way
Millstone Twp., NJ 08510
VOUCHER / 2 addresses

SHIP TO

Manalapan Fire Co # 1
5 Sweetmans Lane
Manalapan Twp., NJ 07726

ESTIMATE #	DATE	EXPIRATION DATE
5309	08/28/2025	09/29/2025

SALES REP
CD/MH/JH

UNIT# / MILEAGE
NA/NA

VIN #
NA

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Customer Request: (Duo-Safety)			
	1- 24' extension ladder rung repair.			
	Shop Rate 1 to 3 Hrs.	2	135.00	270.00
	Parts RA-1 Rung.	1	23.66	23.66
	Sublet Service Weld new Duo-Safety rung to the ladder side beams.	1	78.00	78.00
	Shop Supplies Misc. shop consumables, etc.	1	18.50	18.50
	Portal-Portal 2 Trips. (Pick-up/Drop-Off Customers Station)	3	112.00	336.00
	Note: Repairs to be performed at Blaze Emergency facility, Portal charges can be deducted if customer drops-off/picks-up ladder.			

SHIPPING IS ESTIMATED - FINAL INVOICE WILL REFLECT ACTUAL
SHIPPING COST.

SUBTOTAL	726.16
TAX	0.00
SHIPPING	25.00
TOTAL	\$751.16

Accepted By

Accepted Date

Payments by credit card will have a processing key fee of 3.0% added to invoice.

Amy

CD

From
Carol

CD

September 3rd 2025

Chiefs request to purchase:

Fire Flow repairs.....\$300.00

Continental repairs..... \$409.00

Total.....\$709.00

ESI Equipment Holmotro Combination tool
discussion from last meeting.

Ladder - 1st. 15 - 2nd. Rung
Blaze
Continental 409.
Hose Repair -

CD

ENGINEERS TRUCK REPORT FOR AUGUST/2025

#78 Monthly REGEN SYSTEM — IN HOUSE
ADJUST L/SIDE HIGH BEAM. — " "
REPAIR L/SIDE SIDE OUT TOOL BOARD. — " "

#82 Top off DEF. TANK w/ 1/2 Gall. FLD. — IN HOUSE

#86 (4) NEW LT245/75 R17 WRANGLER ALL TERRAIN — B+S
TIRES, MOUNTED + BALANCED w/NEW VALVE — ~~STATE CONTRACT~~
STEMS. NEW DRAG LINK, OUTER TIE ROD END — B+S
+ SLEEVE INSTALLED. HIGH STEERING WHEEL. — B+S

#90 REPAIR WATERLEAK @ pump w/NEW SWIVE/KIT. — FIRE APPARATUS
RECALIBRATE FOAM GAUGE. — " "
ANNUAL GLASSIS + pump SERV. Top off ALL FLUIDS — " "

#96 REPAIR R/REAR COMPARTMENT LATCH — IN HOUSE

#78, 82, 90, 96 — ALL THESE TRUCKS HAD THEIR ANNUAL
HOSE, pump, LADDERS TESTED BY WATERFLOW.

ALL VEHICLES ARE IN SERVICE AT THIS TIME.

Respectfully Submitted :



MANALAPAN TOWNSHIP FIRE COMPANY #1

**5 Sweetmans Lane
Manalapan, NJ 07726
Office: (732) 462-1112
Fax: (732) 462-2376**

President: William Frueh

Chief: Thomas Kirkland

Manalapan township fire department 9/3/2025 report

In the last month the fire department

- **Open house October 5th**
- **2 applicants for membership are out for physicals and fingerprints**
- **1 new application for membership**
- **We are also looking at setting up a Halloween event in October. More information to come.**

Thank you

ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726
732-446-4818 • FAX 732-446-8285

Englishtown Chief's Report Manalapan Fire District #2 Meeting September 3rd, 2025

District 2 Incidents for August 2025

26-2's Area: 14 Incidents

26-2's Primary Response Area: 6 Incidents

Total Man Hours for District 2 Calls: Over 27 Man Hours

Training

N/A

Purchase Requests

None.

Other Notable Mentions

All Apparatus are in service.

Regards,
Chief O'Brien

Manalapan Fire District #2

Meeting Date: 09/03/2025

Bookkeeper's Report

Egg notices email to Treasurer.

July bank statement completed.

Respectfully Submitted,

Consetta Ellison

Bookkeeper

**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
Tennent, NJ 07763**

September 3, 2025 Bill List

ADP	14,807.80
All Hands Fire Equipment	539.60
American Cloud Services	335.00
B&S Tire & Auto Service Center	1,615.58
Charles Sacco	75.64
Continental Fire & Safety, Inc.	4,488.00
Craig Mortman	76.77
Document Solutions Leasing	104.71
Fire Apparatus Repair, Inc.	1,111.75
First Responder Joint Insurance Fund	45,718.00
Gordons Corner Water Co.	5,713.51
Jersey Auto Supply	10.49
John Marini	1,615.76
Joseph Spevak	75.64
L Swanton Fuel Oil Co.	866.42
Michael Digirolamo	75.64
NetLink IT Service, LLC	1,885.00
NetLink Web Services, LLC	514.00
New Jersey Department of Labor	15.00
SBP Industries	221.49
Stanley Sorscher	75.64
Timothy Kirkland	4,855.11
Timothy Leitstein	53.30
U.S. Fire Services	4,869.75
Verizon	129.65
Verizon Wireless	1,063.23
Wireless Communications & Electronics	61.16